

GENERAL PROCEDURES FOR APPLYING FOR THE POSITION
OF A VERMONT CTSO EXECUTIVE DIRECTOR

DIRECTIONS: Mail all materials by February 17, 2017 to the following:

Susan Ladd
VT CTSO Coordinator
19 Highland Avenue
Chelsea, VT 05038

Or email PDFs of all materials to:

vtctso@gmail.com

New Applicants:

Submit a letter of intent to apply, resume, and letters of reference from at least three people, one of whom must be a current local advisor for the respective CTSO.

Current Executive Directors:

Submit a letter of intent to apply for reappointment. If the position has other candidates, a current resume will be requested along with letters of reference from at least three people, all of whom must be current local advisors for the respective CTSO.

Materials will be reviewed and, if necessary, interviews conducted by an advisory committee consisting of at least the VT CTSO Coordinator, the AOE CTE Workgroup & MOA Coordinator, and one local advisor. Other stakeholders may be included. All applicants will be notified of results by June 30, 2017.